

CLARK COUNTY DEPARTMENT OF BUILDING  
BUILDING ENTERPRISE FUND ADVISORY COMMITTEE (BEFAC)

CCDB&FP Conference Room 1116a  
May 8, 2017

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MINUTES

MEMBERS/ALTERNATES PRESENT:

Bill Ham, Chair	MGM Resorts
Sean Stewart	Associated General Contractors (AGC)
Nat Hodgson	Southern Nevada Home Builders Association (by phone)
Ron Taylor	Clark County Department of Building
Ed Zagalo	Clark County Finance Department

MEMBERS NOT PRESENT:

Mike Shoheit	NAIOP
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STAFF PRESENT:

Jerry Stueve	Clark County Department of Building
Sam Palmer	Clark County Department of Building
James Gerren	Clark County Department of Building
Carolyn Ideker	Clark County Department of Building
Joseph Sadler	Clark County Department of Building
Carol Carter	Clark County Department of Building

GUESTS IN ATTENDANCE:

Matt Walker	Southern Nevada Home Builders Association
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**In Compliance with the Open Meeting Law.** The meeting of the Building Enterprise Fund Advisory Committee was called to order at approximately 1:02 p.m. by Bill Ham of MGM Resorts. Sam Palmer made a roll call and it was confirmed that there was a quorum.

**Public Comment Period.** There was no public comment.

- **Introductions**
- **Approval of Minutes.** A motion was made by Ron Taylor, seconded by Nat Hodgson, approving unanimously the Minutes of November 7, 2016 as written.
- **Financial Update.** Ron Taylor reviewed the valuation report, new projects, cash flow and capital improvements. He also reviewed the Building & Fire Prevention building upgrades for the AV system and the photovoltaic covered parking. The purchase of the windmill has been cancelled. The committee requested details of the photovoltaic covered parking.
- **Department Update.** Each Manager reviewed their respective division's queue and timeliness reports, including staffing, and Sam Palmer gave an update for the Administrative Code Enforcement Team (ACET) and Engineering division. Plans

Exam division is currently preparing a request for qualifications for plan review consulting services. This request for qualifications should go out in the next week.

- **HR/Staffing.** Carolyn Ideker, IT Manager, gave an update on the staffing needs for Plans Exam/Permitting, Engineering, Inspections and Fire Prevention.
- **IT/Blitz Update.** Carolyn gave an update on Accela. Bill requested a more in depth review of Accela for the next meeting.
- **Fault Characterization Study/URM Update.** The Fault Characterization Study is 3% complete and the United States Geological Survey (USGS) is assisting the Nevada Bureau of Mines and Geology, University of Nevada, Reno and University of Nevada Las Vegas with their data review. Phase Two of the Unreinforced Masonry Study (URM) is moving forward and incorporating other areas of Clark County.
- **Legislative Comments.** Ron gave an overview of the legislative updates.
- **Economic Outlook from the BEFAC Members.** Did not discuss due to time constraints.
- **Propose items for future agendas.** Review of the Accela program; cost breakdown of parking lot striping and solar/covered parking proposals for the Building.
- **Set next committee meeting time and location.** Meetings will be held approximately every four months. The next meeting will be set for September.
- **Public Comment.** Seeing no public comment, the meeting was adjourned at 1:50 p.m.

/cfc